

Charity number: 1143797

Syrla Relief

Trustees' report and financial statements

for the year ended 28 February 2014

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Legal and administrative Information

Charity number 1143797

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| | | |
|-----------------|-----------------------|---------------|
| Trustees | Basil Hatahet | Chairman |
| | Mounir Hakimi | Vice Chairman |
| | Ayman Jundi | Secretary |
| | Tamim Estwani | Treasurer |
| | Mohammad Anas Nashawi | |
| | Louai Al-Abed | |
| Molham Entabl | | |
| Ghanem Tayara | | |

Chief Executive Officer Moin Shubib

Finance manager Mahboob Ur Rasul Qamar AFA

Auditors Riley Moss Audit LLP
Chartered Accountants
184 Cheetham Hill Road
Manchester
M8 8LQ

Bankers The Royal Bank of Scotland
Manchester Withington Branch
467 Wilmslow Road
Withington
Manchester
M20 9AP

Syria Relief

Report of the trustees for the year ended 28 February 2014

The trustees present their annual report together with the financial statements for the year ended 28 February 2014. The trustees adopted the provisions of the Statement of Recommended Practice ("SORP") "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and financial statements of the above named charity with paragraph headings highlighting each disclosure required. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Trust, which is a recognised charity (Charity no 1143797), is operated under the rules of its Trust Deed dated 22nd August 2011. The management of the Trust is the sole responsibility of the trustees who are elected and co-opted under the terms of the Trust Deed. No additional Trustee was appointed and there was no resignation during this period. Trustees are not remunerated for their trusteeship. Details of the trustees' expenses and any related party transactions are disclosed in note 7 to the accounts.

Syria Relief has grown considerably since its early days. This year witnessed continuing steady expansion, with broadening of the diversity of our activities, including the expansion of our health care programmes, as well as our work in education, our food security programme, and our non-food supply programme. This expansion programme was underpinned by the staff training and support initiatives, along with the growth of a skilled staff team locally, in Turkey and in Syria, culminating in the appointment of a Chief Executive Officer (CEO).

A senior member of the Team in the Turkey Office was designated as an Acting Head of Mission, to ensure good management of the Turkey and Syria Offices, attend international NGOs and donor meetings, and forge new links and relationships and co-ordinate with other Syrian NGOs. As our capacity on the ground grew and more projects were taken with funds from multiple donors, managing the reporting side of these became increasingly time consuming and important for donor relations. As such, a new position of Programme Liaison Officer was added to Turkey Office.

The Chief Executive Officer has delegated authority, within terms approved by the Board of Trustees, for operational matters including finance, employment and other performance related activities. New members of staff have also been appointed to cover specific posts, including Finance Managers in UK and Turkey. Consequently, much of the day-to-day running of the Trust activities is now carried out by the dedicated staff who are supervised and directed by the managers, in line of the strategies set by the Board.

Staff are invited to attend Board meetings to present reports to the Board. In addition, and upon instructions of the board, members of staff would represent the Trust in other official meetings and events. Within their individual job scope staff have the responsibility to implement corporate strategy, and the authority to make decisions, respond to consultations, allocate resources and commit expenditure. This is in accordance with the strategic, budgetary and policy framework set by the Board. Staff are required to continuously progress the aims and objectives of Syria Relief and enhance its operational management and development under the Board's control.

Staff continuously research and prepare a stock of potential proposals in different sectors for implementing projects addressing the immediate needs mainly inside and also outside Syria. This is done in anticipation of establishing new donor links, in the UK and in Turkey, to raise the profile of the charity and the awareness of the huge needs in Syria. The aim is to put these proposals forward according to the preference of the potential donor and whether their interest lies in Education, Water & Sanitation, Medical, Food projects and in accordance to the Trust's aims and objectives.

Furthermore, professional co-ordinators / Event Managers were co-opted on different occasions to promote Syria Relief, expand our community links and to arrange events with renowned artists, touring main cities in the UK, to draw crowds from outside of the Syrian community as well as from within it. Each event with its fees and expenses were agreed beforehand and specific emergency projects set up for which the funds raised were earmarked so that the immediate needs could be fulfilled. This proved to be beneficial in raising the profile of Syria Relief accumulating more income and building our volunteer base.

Objectives and activities

Our invaluable volunteer network on the ground across Syria places Syria Relief as one of few charities in a prime position to facilitate the fastest and most direct distribution of aid to the hardest to reach places. We maintain close links with other reputable international charitable organisations including those working within the region in order to ensure maximum coordination and to avoid duplication.

The objectives of the Charity as indicated in our Trust deed are as follows:

- The relief of financial hardship among people in Syria, and throughout the world as the trustees see fit, by providing such persons with goods/services which they could not otherwise afford through lack of means.
- The relief of sickness and the preservation of health among people in Syria, and throughout the world as the trustees see fit.
- The advancement of education for the public benefit of people in Syria, and throughout the world as the trustees see fit.

Syria Relief

Report of the trustees for the year ended 28 February 2014

Achievements and performance

Syria Relief main objectives were to provide immediate relief in the form of emergency items, food and medical aid, to help alleviate poverty and facilitate the education of Syrian children. For the long term, Syria Relief also developed sustainable projects to bring stability to displaced communities. The length of the conflict and unrest have unfortunately forced millions of Syrian into lives of poverty with few or no places to turn for help to feed their families, obtain medicine and find support during immensely difficult times.

Financial review

A . Income

The principal source of funding for Syria Relief during this period is funds given for specific projects by our national and international partners, followed by individual donations. Further funds were generated from fundraising events, and donations through our digital donations accounts (Paypal, Just giving). The headlines below demonstrate where the money came from:

- 1 . Individual donation - (873,362 - 26.20 % of the total income)
- 2 . Partnerships with other organisations - (£1,764,052 - 52.92 % of the total income)
- 3 . Fundraising events - (£307,354 - 9.22 % of the total income)
- 4 . Digital donations - (£388,430 - 11.65 % of the total income)

B . Expenditure:

We spent more than £2,86 million pounds to help needy families and individuals inside and outside Syria. The headlines below demonstrate where the money was spent on:

- 1 . Charitable Activities - £ 2,587,301
- 2 . Fundraising - £ 248,518
- 3 . Governance - £26,098

The charitable activities spent can be summarised as follows:

- 1 . Medical & Supplies - £764,376
- 2 . Food - £1,029,525
- 3 . Education - £135,182
- 4 . Orphans programme - £87,704
- 5 . Wash, NFI, Winterisation and other - £211,215
- 6 . Support cost - £359,299

Corporation and Partnerships

Syria Relief is proud to have established excellent working relationship with a number of well-known reputable national and international charitable organisations. Some of our partners included the following:

- 1 . Save the Children International
- 2 . Tauheedul Relief Trust
- 3 . Ummah Welfare Trust
- 4 . Said Foundation
- 5 . Prophetic Guidance
- 6 . Hands Up for Syria
- 7 . Human Appeal International
- 8 . Wafa Relief
- 9 . UOSSM
- 10 . Asfari Foundation

These partnerships have enabled us to take our work much further afield, ensure maximum efficiency and avoid duplications.

Areas of work

Syria Relief works primarily inside Syria, where we have aid programmes throughout the Country. We also operate in Turkey (where we have offices), and in Jordan, Egypt, and Lebanon.

Sectors of work

Syria Relief work structured into seven sectors of work:

- 1 . Food Security & Livelihood
- 2 . Wash (Water, Sanitation and Hygiene)
- 3 . NFI (non-food items)
- 4 . Health and Medical Care
- 5 . Education
- 6 . Social Programmes

Syria Relief

Report of the trustees for the year ended 28 February 2014

7. Seasonal Programmes

Each of these areas is managed by a dedicated team, in charge of the planning, implementations, reporting and documentation of projects within their respective sector.

Projects and campaigns

Food Security and Livelihood

Syria Relief managed to;

1. Provide food packages to displaced communities across Syria and in neighbouring countries. Each package would contain supplies of staple food, enough to feed an average family for a period of one month.
2. Distributed flour to families and bakeries in addition, to building bakeries, helping refurbish many that were destroyed due to the on-going conflict.
3. Baby Milk projects aiming to reduce the negative effects of malnutrition, as physical trauma, and psychological stress adversely affects the mother's ability to breastfeed. Distribution were mostly made inside Syria (e.g. Homs, Aleppo and Idlib) and in refugee camps in neighbouring countries (e.g. in Erbil, Lebanon).
4. Winter Aid projects: many projects were specifically executed to deliver blankets, mattresses, socks, sweatshirts, stoves and fuel to those in needs inside Syria and in Lebanon. Hundreds of families benefited from this during the winter period.

This was done in collaboration with several organisations like Save the Children International, Prophetic Guidance, Human Appeal International, Wafa Relief and Ummah Welfare Trust.

Water, Sanitation and Hygiene:

Access to clean water became a major issue due to the increased pressure on local water supplies. This was particularly relevant for those living in temporary shelters, with increased risk of water borne diseases. Syria Relief in conjunction with Save the Children International worked hard in many areas to ensure that safe water systems are in place including supplying of: Wells, water storage tanks, generators, pumps and chlorination plants.

Non-Food Items:

In addition to food supplies, displaced communities across Syria need support with the provision of various non-food items. These include clothing, shoes, blankets, mattresses, hygiene kits, and various other non-food needs.

Syria Relief, in collaboration with a number of partners, has helped deliver NFI to displaced communities throughout Syria, and occasionally, to refugees in neighbouring countries.

Health and Medical Care:

The systematic destruction of the local health care infrastructure has made it extremely difficult for the local population to seek healthcare and thus placed an impossible burden on the remaining facilities to cater for the excessive number of patients. Syria Relief managed to assist thousands by providing Primary Health Centre (PHC), medical and hygiene kits, specialist clinics, psychological trauma centre and more.

Syria Relief set up several projects to deal with issues like access to prescribed long-term medications, regular cancer treatment, and chronic heart care and kidney dialysis. This was done in collaboration with reputable international charities like Save the Children International, Human Appeal International, and UOSSM.

Our dialysis project, in particular, has been successful and we continue to support this on a regular basis. Without regular treatments these patients could not survive. In Aleppo, we support one dialysis unit which covers treatment for 400 patients, averaging 4 sessions each per month. Given the clear need for such units, and the success of our project in Aleppo, we started other dialysis projects in Damascus as well.

Syria Relief also runs a number of mental health clinics and a prosthetic limb project in Turkey and Jordan with the displaced communities to help them overcome the trauma of the conflict they have witnessed. We also opened child mental clinic inside Syria to help children to overcome the psychological issues through play and sports as well as other activities.

Sadly, the risk of outbreak risks of infectious diseases (e.g. Measles, Polio, Tuberculosis, Typhoid fever, Scabies, Leishmaniasis) has sharply increased lately due to the breakdown of public health, the deterioration of living conditions and sanitation, and the disruption of many vaccination programs in many areas across Syria, due to difficulties in storage and delivery of vaccine. Syria Relief in partnership with Save the Children International organised vaccinations in different provinces to combat this problem. Hundreds of families benefited from this exercise.

Bab Al Hawa Hospital:

Syria Relief, along with other partners runs a large hospital near the border with Turkey, which includes emergency trauma units, and a new specialist hospital consisting of 76 beds and 4 operating theatres, providing high-quality specialist care in vascular surgery, neurosurgery, plastic and reconstructive surgery and orthopaedics. In addition, the Hospital Blood Bank and Transfusion Unit provides services to other hospitals in the area.

Syria Relief

Report of the trustees for the year ended 28 February 2014

In addition, Bab Al Hawa Hospital houses a medical training centre, funded by the charities running the Hospital. A wide variety of courses are run by teaching faculties from the UK, the US, Canada and Continental Europe, providing essential and advanced training to doctors and healthcare workers.

Syria Relief, in conjunction with Human Appeal International, conducted a joint fundraising event in December 2012 with renowned artists aiming to raise much-needed funds. These funds made it possible for the Hospital to purchase CT scanner, adding to the Hospital's ability to serve its patients and to provide the top-quality services its aims to deliver.

Education:

A significant portion of the educational infrastructure has been devastated in Syria. Furthermore, access to education for displaced communities is particularly difficult and generally very limited. Syria Relief has been working tirelessly, with specific aims to:

1. Reopen closed schools, restore and refurbish old school buildings.
2. Provide school meals and equipment to facilitate education, as well rewards and prizes to boost pupils' morale
3. Provide "field educations" for displaced communities.

The trustees are confident that these efforts, despite their limited capacity in relation to the scale of displacement and infrastructure destruction, will undoubtedly make a significant contribution towards ensuring that children are able to take on the responsibility in the future to building a new Syria where all can live in peace and harmony. Nearly 2,050 pupils benefit from such facilities.

This was done in collaboration with several organisations like Ummah Welfare Trust, Tauheedul Relief Trust (Iqraa Schools). We in Syria Relief are deeply appreciative of the contributions of our collaborations in this vital area of humanitarian work.

Social & Seasonal Programme:

Syria Relief runs a number of social programmes to support orphans and families as well as providing special food packages throughout the year, including special projects during the holy and festive seasons for all the Syrian communities inside Syria.

Gifts and/ or food parcels during all festive seasons were distributed to alleviate the suffering of the Syrian people. To that end, funds were spent on a number of such projects, in partnership with other organisations including Tauheedul Relief Trust, Ummah Welfare Trust during Ramadan (July 2013), Eid Ul Fitr (Iitrana) (August 2013), and Udhiya (Qurban) Project (September 2013) as well as gifts parcels that were extended during Christmas 2013.

With the steady increase in civilian deaths as a result of the escalation of the conflict, Syria Relief has created Orphan Fund to provide the vital support that would make a profound difference to the lives of thousands of orphaned children. The aim is to provide those children, some with physical and cognitive disabilities, with the basic needs of food, shelter, health care, and education, in a safe and secure environment, which will be essential for their physical, mental and social development.

Women's Workshops in Jordan

The violent conflict in Syria forced many families to flee their homes to neighbouring countries. Most of these fleeing are women, children and elderly. These vulnerable groups are often forgotten, and their incredible potentials wasted.

Such Relief realised that there is a vast amount of skills amongst the Syrian ladies who have fled to Jordan. We decided to tap into that wealth of talent, and to channel it into something useful, to help these ladies regain some of their self-worth, and earn some income to support themselves and their families.

We have set up two innovative and important projects. The first one involves encouraging Syrian Women in Jordan to do crochet, knitting and embroidery, under the supervision of one of our highly talented British Syrian ladies that went to Jordan to help set up the project. The second project taps into the culinary skills that Syria women are world-renowned for. Products of both workshops are sold, and the revenue channelled back into the workshop. The talented ladies doing the work will receive a set income, to help them support themselves and their families, and at the same time, they will take pride in seeing their fantastic products being sold to generate funds to support their own workshop.

Syria Relief organised a programme divided into three separate parts to empower three different skills: Food Kitchen, Sewing Workshop and Beauty Salon. The females are then encouraged to use these skills as an avenue to seek an income.

Strategic liaison and communications:

Trustees and Senior Staff continued to promote the aims and objectives of Syria Relief through liaising with International NGOs and governmental bodies. Trustees and Senior Staff attended meetings organised by DFID, Muslim Charities Forum in the UK and the NGO Forum (a forum for international NGOs operating in Syria) in Turkey.

In addition, Syria Relief undertook a number of activities, aimed at raising its profile as an active, reliable and trustworthy charity. These included:

- a) Raising the profile of Syria Relief amongst a diverse range of communities, through regular appearances on local and national TV stations, press releases and mailing campaigns especially throughout the month of Ramadan (July/August 2013).
- b) A number of talks and presentations by Trustees, at various Universities and Academic Institutions, highlighting the plight of the Syrian people and the role that Syria Relief plays in relief efforts.

Syria Relief

Report of the trustees for the year ended 28 February 2014

- c) In December 2013, Syria Relief was delighted to secure the opportunity to sponsor a new category in coveted British Journalism Awards. The new category, "The Marie Colvin Award for Outstanding Journalism", was created in honour of The Sunday Times journalist who was killed in a rocket attack in Homs in February 2012. A delegation from the Board of Trustees attended the prestigious award ceremony at the Stationer's Hall in London, and Dr Ayman Jundi, the General Secretary of the Board, presented the Award to the widow of the winner, the late Richard Beeton, the former Times Foreign Editor. Syria Relief was proud to be associated with this prestigious award, and we look forward to continuing co-operation with the Press Gazette.
- d) Participating in a photography exhibition with the name "Syria: Waiting for Peace" by the award-winning Syrian photographer Ibrahim Malla, at the Imperial War Museum North in Trafford Park, Manchester in September 2013. The powerful images explored the experience of Syrian civilians and humanitarian volunteers who place their lives on the line since the outbreak of the conflict.

Plans for future periods

The Trust intends to continue the projects detailed above and to expand them as required by needs on the ground. In addition, we will continue to consider other projects, within the funds and staff capacity available, and based on comprehensive and up-to-date need assessments.

We acknowledge that the continuing unrest and the deteriorating security situation are major problems hampering all our work, and the Trust is constantly looking at ways to deal with these difficulties. Furthermore, Trustees will continue to closely monitor the progress of the various projects and to analyse the challenges facing them. A number of issues have already been identified including:

1. The need to develop work in long term projects aiming at the empowerment of beneficiaries, and to provide them with a way out of continuing dependence on aid.
2. Putting further emphasis on forging solid links with major international NGOs.
3. In order to ensure the smooth and uninterrupted operation of our major projects (e.g. Bab Al Hawa Hospital), we are planning to approach major corporate donors to secure long-term funding for these projects.
4. The need to promote our work efficiently and professionally, through improvement of our online presence and better utilisation of social media networking.
5. More capacity building measures and a long recruitment strategy are needed.
6. Building on the successful implementation of the prosthetic limb project, and in recognition of the significant impact these prosthetic limbs have on the lives of amputees, we aim to establish a mobile prosthetic limb clinic to extend our outreach service to amputees who are unable to travel to the current fixed location.
7. With the conflict escalating out of control, we recognise that our efforts to help the Syrian people are woefully inadequate in the face of the scale of the demand. We also recognise that addressing the need on the ground goes far beyond the abilities of any individual charity, NGO or governmental organisation. Nevertheless, we will continue to strive to do our bit for the people of Syria in the coming years. We will continue to do all we can to foster stronger co-operation between all INGOs and government-sponsored aid agencies for a robust, comprehensive and co-ordinated response to this ongoing and escalating human catastrophe.
8. The importance of thorough feedback and reporting cannot be overstressed. To facilitate that, the Feedback and Reporting process and documentation need to be standardised, and work to redesign and standardise the required forms is already at advanced stages.

Reserves policy

It is the policy of the charity to maintain unrestricted funds at a level sufficient to cover unforeseen expenditure and/or shortfalls in income. This is calculated as two months' employment and living expenses. The Trustees remain confident in their ability to raise the necessary funds, thereby adhering to the maintenance of a balanced budget.

Investment policy and objectives

The trustees have a general power of investment and so enjoy some freedom to invest where they see fit. The trust sometimes needs to react very quickly to particular emergencies and may consider investing surplus liquid funds in the future on long or short-term deposit if needed. However, no funds were invested during this period.

Risk management

All significant activities undertaken are subject to a risk review as part of the initial activity assessment and implementation. Major risks are identified and ranked in terms of their potential impact and likelihood. Major risks, for this purpose, are those that may have a significant effect on:

1. Operational performance, including risks to our personnel, volunteers and the continuation of projects delivery;
2. Financial stability, including stability and security of income;
3. Meeting the expectations of our donors, beneficiaries, supporters and other organisations that we partner with.

The trustees actively review these risks on a regular basis and satisfy themselves that adequate systems are in place to manage the risks identified.

Syria Relief

Report of the trustees for the year ended 28 February 2014

Vote of thanks and gratitude

The Trustees would once again sincerely like to record their best gratitude and thanks to:

1. Their staff in the UK, Turkey and most importantly in Syria and all the volunteers for their dedication and commitment in working hard round the clock in promoting our aims and objectives and for being compassionate;
2. Those that worked tirelessly for raising funds or by just giving time or advice;
3. All those that have sent their donation in kind such like clothes, medical supplies, food and toys.
4. The British Syrian and other Communities for their marvellous and unconditional assistance round the UK for being good fundraisers and ambassadors for promoting "Syria Relief" both nationally and internationally;
5. Schools, Colleges, Places of worship, Individuals and private businesses for their continued donations and support;
6. All charities and NGOs that have either collaborated with us or assisted us implementing our projects;
7. The staff at the RBS Bank including Chorlton and Withington branches for their professional and helpful attitudes;
8. The public at large.

We truly value all types of assistance and support including moral, financial, and advice rendered to us and for the tremendous efforts in furthering Syria Relief's development in meeting its aspirations.

Finally, we have a great cause but we also want a great organisation thus, our promise that you will see what we have driven hard to lift our performance in many ways. Our targets are ambitious but deliverable. Simply, this is our commitment to continue delivering what we promised to undertake.

Statement as to disclosure of information to auditors

In accordance with the law, as trustees, we certify that:

- so far as the Trustees are aware, there is no relevant audit information of which the auditors are unaware; and
- They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare the report of trustees and the financial statements for each financial year in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year.

In preparing those financial statements, the trustees are required to:

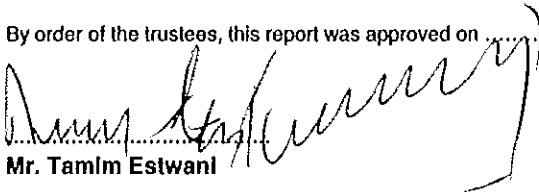
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make sound judgements and estimates that are reasonable and prudent;
- They have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity (where applicable) and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

Riley Moss Chartered Accountants were previously appointed as auditors to the charity and a resolution allowing their services until further notice was made.

By order of the trustees, this report was approved on16/1/15..... and signed on their behalf.


Mr. Tamim Estwani

Treasurer

Syria Relief

Independent auditor's report to the trustees of Syria Relief

We have audited the financial statements of Syria Relief for the year ended 28 February 2014 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of financial statements which give true and fair view.

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note 15 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications of our report.

Opinion on financial statements

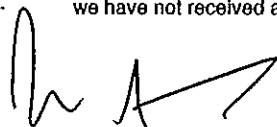
In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 28 February 2014 and of incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statement; or
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Riley Moss Audit LLP
Statutory Auditors

Chartered Accountants
184 Cheetham Hill Road
Manchester
M8 8LQ

Date: 19/1/15

Syria Relief

Statement of financial activities
For the year ended 28 February 2014

| | Notes | Unrestricted funds £ | Restricted funds £ | Year ended 28/02/14 Total £ | Period ended 28/02/13 Total £ |
|--|-------|-------------------------|-----------------------|--------------------------------------|--|
| Incoming resources | | | | | |
| Incoming resources from generating funds: | | | | | |
| Voluntary Income | 2 | 685,496 | 2,647,702 | 3,333,198 | 2,496,999 |
| Total incoming resources | | <u>685,496</u> | <u>2,647,702</u> | <u>3,333,198</u> | <u>2,496,999</u> |
| Resources expended | | | | | |
| Costs of generating funds: | | | | | |
| Cost of generating voluntary income | 3 | 248,518 | - | 248,518 | 261,638 |
| Charitable activities | 4 | 359,299 | 2,228,002 | 2,587,301 | 2,140,489 |
| Governance costs | 5 | 26,098 | - | 26,098 | 8,945 |
| Total resources expended | | <u>633,915</u> | <u>2,228,002</u> | <u>2,861,917</u> | <u>2,411,072</u> |
| Net incoming resources for the year / Net income for the year | | 51,581 | 419,700 | 471,281 | 85,927 |
| Total funds brought forward | | <u>85,927</u> | - | 85,927 | - |
| Total funds carried forward | | <u>137,508</u> | <u>419,700</u> | <u>557,208</u> | <u>85,927</u> |

The notes on pages 11 to 16 form an integral part of these financial statements.

Syria Relief

Balance sheet
as at 28 February 2014

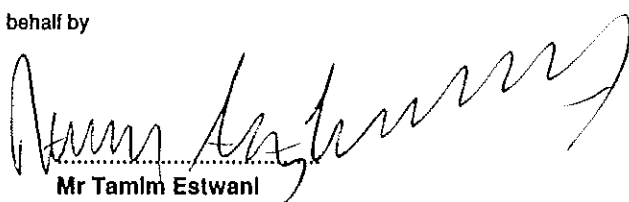
| | Notes | 28/02/14 | | 28/02/13 | |
|---|-------|----------------|----------------|---------------|---------------|
| | | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | 9 | | 20,055 | | 1,596 |
| Current assets | | | | | |
| Debtors | 10 | 133,474 | | - | |
| Cash at bank and in hand | | 421,337 | | 93,140 | |
| | | <u>554,811</u> | | <u>93,140</u> | |
| Creditors: amounts falling due within one year | 11 | (17,658) | | (8,809) | |
| Net current assets | | | <u>537,153</u> | | <u>84,331</u> |
| Net assets | | | <u>557,208</u> | | <u>85,927</u> |
| Funds | 12 | | | | |
| Restricted income funds | | | 419,700 | | - |
| Unrestricted income funds | | | 137,508 | | 85,927 |
| Total funds | | | <u>557,208</u> | | <u>85,927</u> |

The financial statements were approved by the trustees and signed on its behalf by



.....
Mr Basil Hatahet
Chairman / Trustee

Date: 16 JAN 2015



.....
Mr Tamim Estwani
Treasurer / Trustee

Date: 16 JAN 2015

The notes on pages 11 to 16 form an integral part of these financial statements.

**Notes to financial statements
for the year ended 28 February 2014**

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding period.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 2011.

1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Income tax recoverable under the Gift Aid Scheme is recognised where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

1.4. Foreign currency

Transactions in foreign currency are transferred at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate prevailing at the year end. All exchange differences are recognised through the statement of financial activities.

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 25% straight line

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Notes to financial statements
for the year ended 28 February 2014

2. Voluntary Income

| | Unrestricted £ | Restricted £ | Year ended 28/02/14 £ | Period ended 28/02/13 £ |
|--|-------------------|------------------|--------------------------------|----------------------------------|
| Donations and similar incoming resources | 685,496 | 2,647,702 | 3,333,198 | 2,496,999 |
| | <u>685,496</u> | <u>2,647,702</u> | <u>3,333,198</u> | <u>2,496,999</u> |

3. Cost of generating voluntary income

| | Notes | Unrestricted funds £ | Year ended 28/02/14 Total £ | Period ended 28/02/13 Total £ |
|---|-------|----------------------------|---|---|
| Advertising, exhibitions, events and publications | | 180,426 | 180,426 | 240,758 |
| Support costs | 6 | 68,092 | 68,092 | 20,880 |
| | | <u>248,518</u> | <u>248,518</u> | <u>261,638</u> |

4. Costs of charitable activities - by fund type and by activity

| | Notes | Unrestricted funds £ | Restricted funds £ | Year ended 28/02/14 Total £ | Period ended 28/02/13 Total £ |
|---|-------|----------------------------|--------------------------|---|---|
| Activities undertaken directly | | | | | |
| General | | - | - | - | 442,191 |
| Medical | | - | 764,376 | 764,376 | 393,580 |
| Food, shelter and humanitarian aid and clothing | | - | 916,525 | 916,525 | 1,158,905 |
| Qurbani and Eid gifts | | - | 113,000 | 113,000 | 96,150 |
| Zakat, Sadaqah and Aqiqah | | - | 74,473 | 74,473 | - |
| Education Programme | | - | 135,182 | 135,182 | - |
| Women's Project | | - | 35,601 | 35,601 | - |
| Orphan's Sponsorships | | - | 13,231 | 13,231 | - |
| Winter Programme | | - | 175,614 | 175,614 | - |
| Support costs | | | | | |
| Support costs | 6 | 359,299 | - | 359,299 | 49,663 |
| | | <u>359,299</u> | <u>2,228,002</u> | <u>2,587,301</u> | <u>2,140,489</u> |

Notes to financial statements
for the year ended 28 February 2014

5. Governance costs

| | Unrestricted funds £ | Year ended 28/02/14 Total £ | Period ended 28/02/13 Total £ |
|-----------------------------|----------------------------|---|---|
| Accountancy | 6,300 | 6,300 | 4,200 |
| Audit | 4,200 | 4,200 | 4,200 |
| Legal and professional fees | 6,251 | 6,251 | 545 |
| Bank charges | 9,347 | 9,347 | - |
| | <u>26,098</u> | <u>26,098</u> | <u>8,945</u> |

6. Analysis of support costs

| | Cost of generating voluntary Income £ | Cost of charitable activities £ | Year ended 28/02/14 Total £ | Period ended 28/02/13 Total £ |
|--|---|--|---|---|
| Staff costs | 37,477 | 219,848 | 257,325 | 8,525 |
| Rent | - | 19,624 | 19,624 | 1,150 |
| Light and heat | - | 1,544 | 1,544 | - |
| Repairs and maintenance | - | 14,003 | 14,003 | - |
| Insurance and freight | - | 23,742 | 23,742 | - |
| Motor and travelling costs | 30,615 | 32,776 | 63,391 | 50,858 |
| Communication and information technology | - | 4,652 | 4,652 | 530 |
| Other office expenses | - | 23,524 | 23,524 | 9,391 |
| Research and development expenditure | - | 12,872 | 12,872 | - |
| Depreciation and impairment | - | 6,714 | 6,714 | 89 |
| | <u>68,092</u> | <u>359,299</u> | <u>427,391</u> | <u>70,543</u> |

Notes to financial statements
for the year ended 28 February 2014

7. Employees

| Employment costs | Year ended 28/02/14 £ | Year ended 28/02/2013 £ |
|-----------------------|--------------------------------|----------------------------------|
| Wages and salaries | 234,398 | 8,035 |
| Social security costs | 11,592 | 490 |
| Other costs | 11,335 | - |
| | <u>257,325</u> | <u>8,525</u> |

No employee received emoluments of more than £60,000 (2013 : None).

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

| | Year ended 28/02/14 Number | Period ended 28/02/13 Number |
|--|-------------------------------------|---------------------------------------|
| Management and administration of charity | <u>34</u> | <u>1</u> |

Trustees received no remuneration. The charity reimbursed travelling and connected expenses amounting to £429 for two trustees.

9. Tangible fixed assets

| Cost | Fixtures, fittings and equipment £ | Total £ |
|------------------------|---|---------------|
| At 1 March 2013 | 1,685 | 1,685 |
| Additions | 25,173 | 25,173 |
| At 28 February 2014 | <u>26,858</u> | <u>26,858</u> |
| Depreciation | | |
| At 1 March 2013 | 89 | 89 |
| Charge for the year | 6,714 | 6,714 |
| At 28 February 2014 | <u>6,803</u> | <u>6,803</u> |
| Net book values | | |
| At 28 February 2014 | <u>20,055</u> | <u>20,055</u> |
| At 28 February 2013 | <u>1,596</u> | <u>1,596</u> |

Notes to financial statements
for the year ended 28 February 2014

10. Debtors

| | 28/02/14 | 28/02/13 |
|---------------------|----------------|----------|
| | £ | £ |
| Prepayments | 1,652 | - |
| Gift aid receivable | 131,822 | - |
| | <u>133,474</u> | <u>-</u> |

11. Creditors: amounts falling due within one year

| | 28/02/14 | 28/02/13 |
|---------------------------------|---------------|--------------|
| | £ | £ |
| Other taxes and social security | 3,628 | 409 |
| Accruals and deferred income | 14,030 | 8,400 |
| | <u>17,658</u> | <u>8,809</u> |

12. Analysis of net assets between funds

| | Unrestricted funds | Restricted funds | Total funds |
|--|--------------------|------------------|----------------|
| | £ | £ | £ |
| Fund balances at 28 February 2014 as represented by: | | | |
| Tangible fixed assets | 20,055 | - | 20,055 |
| Current assets | 135,111 | 419,700 | 554,811 |
| Current liabilities | (17,658) | - | (17,658) |
| | <u>137,508</u> | <u>419,700</u> | <u>557,208</u> |

13. Unrestricted funds

| | At 1 March 2013 £ | Incoming resources £ | Outgoing resources £ | At 28 February 2014 £ |
|-------------------|----------------------------|----------------------------|----------------------------|--------------------------------|
| Unrestricted Fund | <u>85,927</u> | <u>685,496</u> | <u>(633,915)</u> | <u>137,508</u> |

Purposes of unrestricted funds

The trustees are free to use general funds in accordance with charitable objectives.

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| 14. Restricted funds | At | Incoming resources | Outgoing resources | At |
|----------------------|-----------------|-----------------------|-----------------------|---------------------|
| | 1 March 2013 | | | 28 February 2014 |
| | £ | £ | £ | £ |
| Syria | - | 2,647,702 | (2,228,002) | 419,700 |

Purposes of restricted funds

All restricted funds are for specific humanitarian projects for Syria. The restricted funds are categorised by projects. The charity reviewed the movement of the restricted funds from commencement to the year ended 28 February 2014.

15. Services provided by auditors

In common with many other charities of our size and nature we use our auditors to assist with the preparation of the financial statements.